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Chief, Communications Division

30 January 1951

Chief, Communications Training Branch

Recommendations for Establishment of [redacted]

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1. Upon approval of the [redacted] for training provisionally cleared Communications personnel, the Communications Training Branch conducted a thorough study relative to the practical establishment of a Communications Training School.

2. The housing and training of 100 provisionally cleared personnel involves the following considerations:

a. Sufficient training space for the varied training activities and facilities for 100 trainees.

b. Establishment of a power equipment training program with the attendant problem of gasoline storage.

c. Provision for a minimum training staff of 15 instructors.

d. Adequate housing and recreational facilities for 100 trainees.

3. The following recommendations are submitted:

a. In reference to 2a, 3000 square feet of space is considered necessary to fulfill the training requirements. (See Attachment A.) [redacted] is not considered adequate or sufficiently flexible to be utilized for training purposes.

b. In reference to 2b, it is strongly recommended that a separate unit be utilized to house the power equipment training activity. This recommendation is based on the noise and fire hazard factors attendant with power equipment training.

c. In reference to 2c, the training staff will comprise a nucleus of experienced training officers and a complement of uncleared instructors.

d. In reference to 2d, it is suggested that the [redacted] be employed to provide the necessary housing and recreational facilities for the 100 trainees, single instructors, and supplementary staff. It is anticipated that the [redacted] will not suffice for this purpose; therefore, an additional building unit is recommended to furnish the required housing space.

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4. An appropriate Communications Training Program has been devised to accommodate a maximum of 100 trainees. Instruction will be provided in Morse code, radio theory, radio laboratory work, radio operating and procedure, basic cryptography, teletype and power equipment maintenance. The subjects taught and the materials used will be unclassified in nature. (See Attachment D.)

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5. Since the nature of the training will be unclassified, provisional clearance for personnel assigned to the [redacted] will be adequate.

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6. The use of the [redacted] for communications training of unclarified personnel will expedite the overseas assignment of personnel. It is recommended that trainee personnel at the [redacted] complete basic and intermediate communications training in 6 months. Assignments will be initiated upon completion of this phase of training and the trainees will progress to the Washington Training Site for advanced training in classified communications subjects. These personnel should be available to depart for field assignments upon completion of the advanced training.

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ATTACHMENT A

The Training Branch considers the following space as essential to provide classroom and laboratory facilities for the 100 students authorized in the [redacted] plan.

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	<u>Space</u>	<u>Function</u>
<u>RADIO:</u>	40' x 20' 40' x 20' 20' x 20' 40' x 20' 20' x 15' 20' x 15' 20' x 15'	Code Room Code Room Lecture Room Laboratory Field Station Operating Station Stock and Project Room
<u>CRYPTOGRAPHY:</u>	30' x 20' 20' x 15'	Classroom Classroom
<u>AUXILIARY:</u>	40' x 20' 40' x 20' 40' x 25'	Basic Teletype Maintenance Advanced Teletype Maintenance Power Equipment Laboratory
<u>ADMINISTRATION OFFICES:</u>	20' x 15' 20' x 15'	

Total Space Requirements - 3000 square feet.

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